

Virtual Conference Platform

- ▶ Accessible in your web browser at mla23.org or by downloading the app from the Apple App or Google Play store.
- ▶ Login with your Email Address and Registration ID



Login below using the email address you registered with and your registration confirmation number (located in your registration confirmation email).

[Forgot Registration ID?](#)

How to Join a Session

- ▶ “Join Now” buttons will display below each session title starting 20 minutes before the session start time

9:15 AM - 10:30 AM



8 Reimagining Wartime Incarceration in East Asia

Join Now Reimagining Wartime Incarceration in East Asia 7 January 9:15 AM - 10:30 AM



9 Hawthorne and the Eco-Gothic

Join Hawthorne and the Eco-Gothic on 7 January 9:15 AM - 10:30 AM

Responsibilities: Presiders & Speakers

- ▶ Join the session 20 minutes early
- ▶ Check audio & video quality
- ▶ Practice screen sharing

Responsibilities: Speakers

- ▶ Share your screen and advance through your slides during your presentation
- ▶ Respond to audience questions and participate in discussion

Responsibilities: Presiders

When you join the Zoom meeting, the tech will make you co-host which will give you additional Zoom controls.

Before the Session

- ▶ Manage the Waiting Room
 - ▶ Admit speakers in from waiting room early without letting everyone in
 - ▶ Admit attendees in from the waiting room when it's time to start the session, and turn off waiting room
- ▶ Spotlight the speakers and yourself
- ▶ Practice playing prerecorded presentations
- ▶ Review options for engagement (chat vs hand raise vs unmuting)
- ▶ If you feel you need assistance presiding, you may request that the tech make one of the speakers a co-host to help

During the Session

- ▶ Review options for engagement (chat vs hand raise vs unmuting)
- ▶ Bring attention to the transcript feature
- ▶ Introduce each speaker
- ▶ Facilitate Discussion
 - ▶ Monitor the chat for questions to pose to the speaker so that they may answer them live
 - ▶ Invite the attendees to use the raise hand option
 - ▶ Invite attendees to unmute themselves and ask questions
- ▶ Keep track of time & end on schedule!
 - ▶ Closing statement thanking speakers